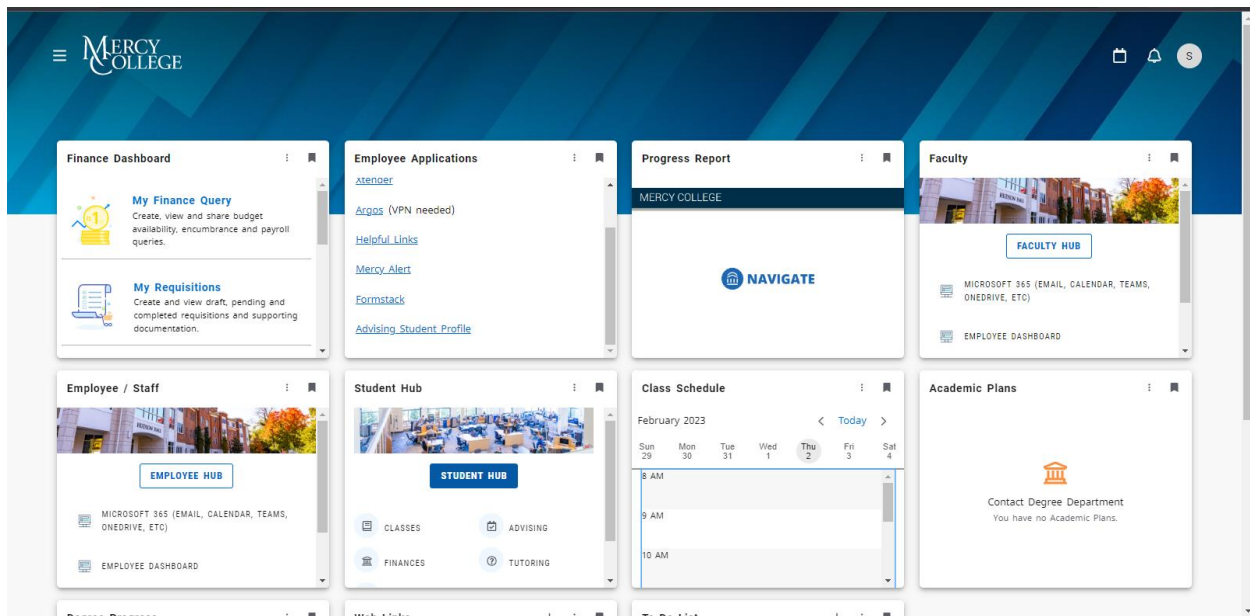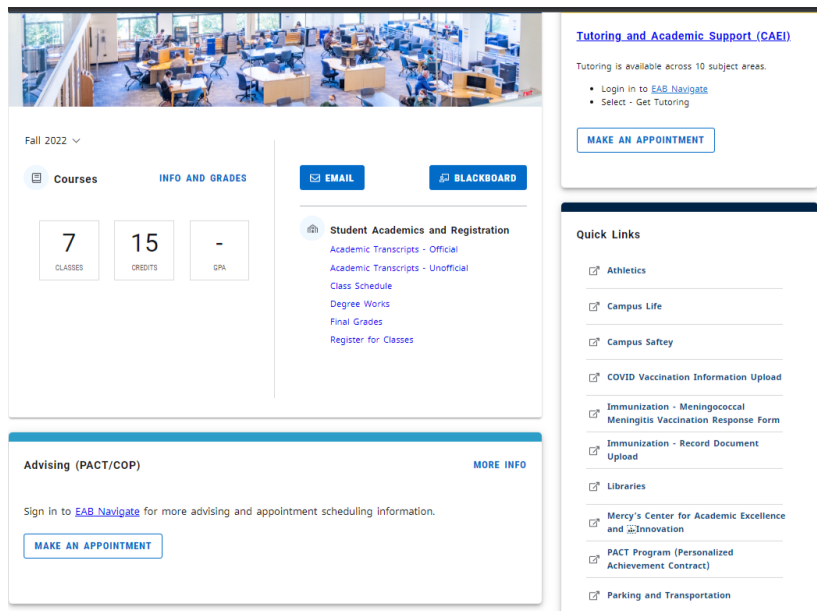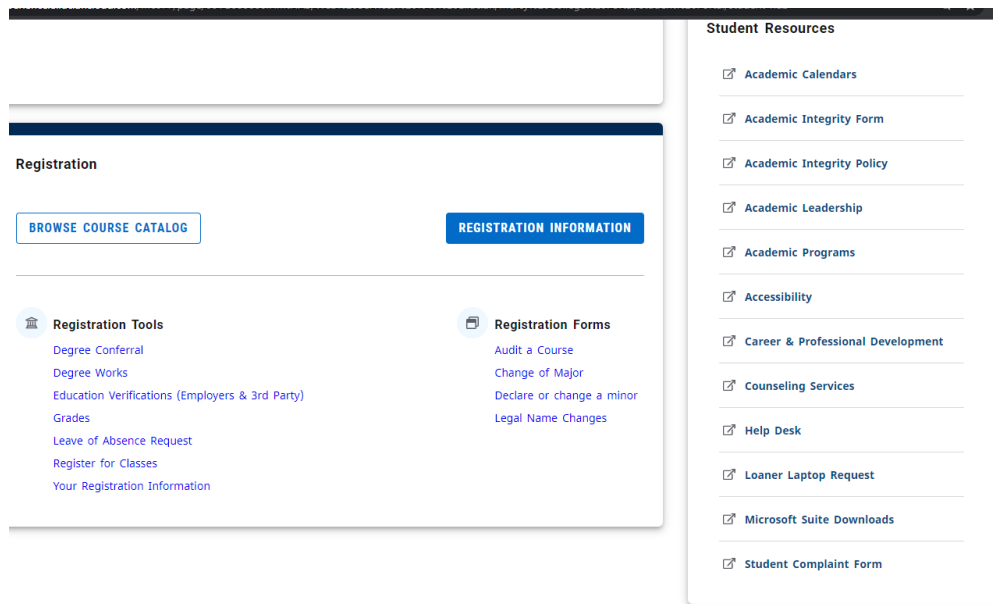# Register for Classes

➢ After logging into Mercy Connect, you will select Student Hub
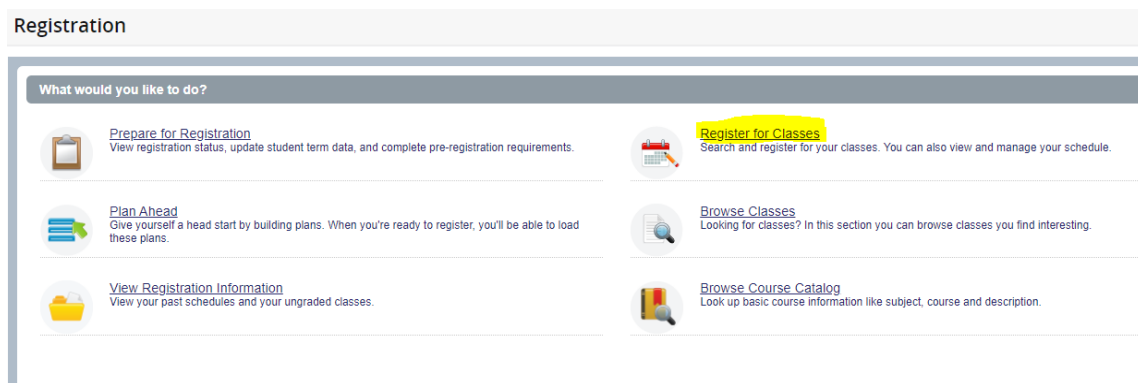

➢ Select Register for Classes either under Student Academics and Registration or Under Registration Tools.
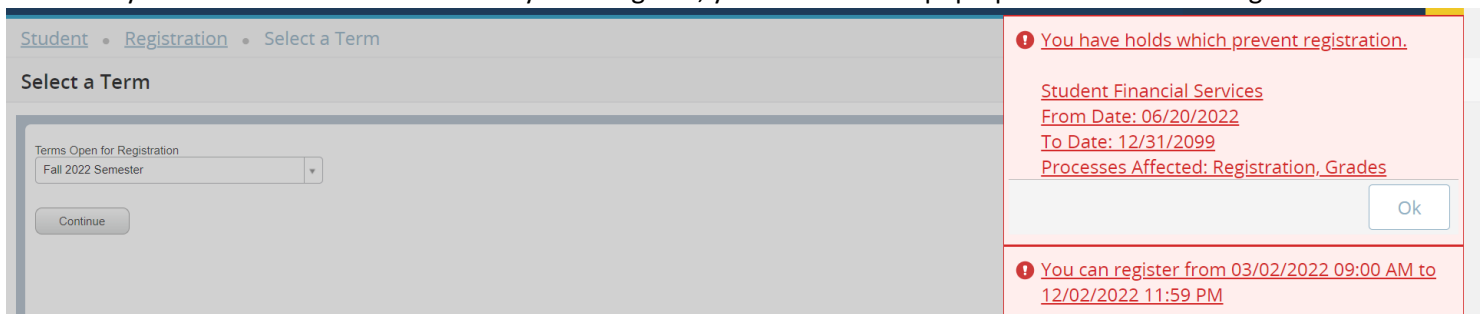
Registration

| BROWSE COURSE CATALOG | | REGISTRATION INFORMATION |

Registration Tools
Degree Conferral
Degree Works
Education Verifications (Employers & 3rd Party)
Grades
Leave of Absence Request
Register for Classes
Your Registration Information

Registration Forms
Audit a Course
Change of Major
Declare or change a minor
Legal Name Changes

Student Resources

☐ Academic Calendars

☐ Academic Integrity Form

☐ Academic Integrity Policy

☐ Academic Leadership

☐ Academic Programs

☐ Accessibility

☐ Career & Professional Development

☐ Counseling Services

☐ Help Desk

☐ Loaner Laptop Request

☐ Microsoft Suite Downloads

☐ Student Complaint Form

➢ It will bring you to the below page where you will select "Register for Classes."

Registration

What would you like to do?

Prepare for Registration
View registration status, update student term data, and complete pre-registration requirements.

Register for Classes
Search and register for your classes. You can also view and manage your schedule.

Plan Ahead
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

Browse Classes
Looking for classes? In this section you can browse classes you find interesting.

View Registration Information
View your past schedules and your ungraded classes.

Browse Course Catalog
Look up basic course information like subject, course and description.

➢ If you have hold or it's not time for you to register, you will receive a pop-up in red after selecting the term.

Student • Registration • Select a Term

Select a Term

Terms Open for Registration
Fall 2022 Semester ▼

Continue

❶ You have holds which prevent registration.

Student Financial Services
From Date: 06/20/2022
To Date: 12/31/2099
Processes Affected: Registration, Grades

Ok

❶ You can register from 03/02/2022 09:00 AM to 12/02/2022 11:59 PM

➢ If you have created a plan in the "Plan Ahead" feature, click the Plans tab at the top to bring it up.

➢ If you have a plan, you can individually pick and choose what classes on the plan to register for or add them in bulk by clicking "Add All."
➢ If you do not have a plan or want to add courses in addition to what was already planned, you can search via the "Find Classes" tab or by selecting enter CRNs.

Register for Classes

| Find Classes | Enter CRNs | Plans | Schedule and Options |

Enter Course Reference Numbers (CRNs) to Register
Term: Fall 2022 Semester

CRN [   ]

+ Add Another CRN   **Add to Summary**

- ➢ Once you type in the subject you will be able to see the course offerings.
  - ▪ To add them to your schedule you will select add.
  - ▪ Sections will be added below in a pending status.
  - ▪ When your schedule is complete press the submit button to register.
  - ▪ Registration will be processed for courses without errors and those will be highlighted in green as registered.

Register for Classes

| Find Classes | Enter CRNs | Plans | Schedule and Options |

Search Results — 21 Classes
Term: Fall 2022 Semester   Subject: Art   **Search Again**

Lecture	ARTT	107	BXD	3	123...	Fall...	S M T W T F S 05:50 PM - 08:20 PM Bronx	12 of 12 wa...	In-Person On-Campus	Add
Art and Culture Lecture	ARTT	107	DFA	3	348	Fall...	S M T W T F S 08:30 AM - 11:20 AM Do...	26 of 30 se... 12 of 12 wa...	In-Person On-Campus	Add
Art and Culture Lecture	ARTT	107	DFB	3	6912	Fall...	S M T W T F S 08:30 AM - 11:20 AM Do...	27 of 30 se... 12 of 12 wa...	In-Person On-Campus	Add
Art and Culture Lecture	ARTT	107	DFC	3	150...	Fall...	S M T W T F S 08:30 AM - 11:20 AM Do...	23 of 30 se... 12 of 12 wa...	In-Person On-Campus	Add
Art and Culture Lecture	ARTT	107	DFD	3	349	Fall...	S M T W T F S 02:50 PM - 05:40 PM Do...	26 of 30 se... 12 of 12 wa...	In-Person On-Campus	Add
Art and Culture Lecture	ARTT	107	DFE	3	3229	Fall...	S M T W T F S 11:40 AM - 02:30 PM Do...	20 of 30 se... 12 of 12 wa...	In-Person On-Campus	Add

Schedule | **Schedule Details**

Class Schedule for Fall 2022 Semester

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am		✔Intro to Financial Accounting	Art and Culture				
9am							
10am							
11am							
12pm		✔French For Communication		✔French For Communication	✔European History to 1500		

Summary

Title	Details	Hour	CRN	Schedule Typ	Status	Action	Instructiona
Art and Culture	ARTT 107,...	3	15012	Lecture	Pending	Web Registered ▼	In-Person O...
European History to...	HIST 101, ...	3	10681	Lecture	Registered	None ▼	In-Person On...
French For Commu...	FREN 115,...	3	15036	Lecture	Registered	None ▼	In-Person On...
Intro Criminal Justic...	CRJU 102,...	3	1794	Lecture	Registered	None ▼	Distance Lea...
Intro to Financial Ac...	ACCT 120,...	0	15784	Lecture	Waitlisted	None ▼	In-Person O...

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 16

Panels ▼   **Submit**

- ➢ Errors
  - ▪ If there are errors, you will see them simultaneously displayed in the upper right-hand corner, and they will be highlighted in light red on the summary and schedule.
  - ▪ In the action drop down, you can remove the courses that received an error.
  - ▪ To drop a course, select "Web Drop" from Action
  - ▪ If an error was given because the section is full, you can add yourself to the waitlist via the drop down as well.
  - ▪ A waitlisted course will be highlighted in green with a Waitlisted status

Student • Registration • Select a Term • Register for Classes

Register for Classes

| Find Classes | Enter CRNs | Plans | Schedule and Options |

⊘ ENGL 110 CRN 15181: Corequisite ENGL 111 (CRN 15182) required

⊘ ENGL 110 CRN 15181: Time conflict with CRN 15036

⊘ ACCT 120 CRN 15784: Closed - 3 Waitlisted

Register from a plan.
Term: Fall 2022 Semester

Plan: Fall Semester Plan — Created by: You (Preferred) — Add All

Title	Details	Hours	CRN	Schedule Typ	Instructor	Grade Mode	Note	Instructional Methods	Course Sections	
Intro Criminal Justice …	CRJU 102, …	3	1794	Lecture		Standard		Distance Learning-Not Synced	View Sections	Add
French For Communi…	FREN 115, …	3	150…	Lecture	Bermont, Lynne (…	Standard		In-Person On-Campus	View Sections	Add
English Composition I…	ENGL 110, …	3	151…	Lecture		Standard	✓	In-Person On-Campus	View Sections	Add
					Bishop, Lorinda (…					

Schedule | **Schedule Details**

Class Schedule for Fall 2022 Semester

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am		Intro to Financial Accounting					
9am							
10am							

Summary

Title	Details	Hour	CRN	Schedule Typ	Status	Action	Instructiona
European History to …	HIST 101, …	3	10681	Lecture	Registered	None	In-Person On
Intro to Financial Ac…	ACCT 120,…	3	15784	Lecture	Errors Preventi…	Remove	In-Person On
English Compositio …	ENGL 110,…	3	15181	Lecture	Errors Preventi…	Remove	In-Person On
French For Commu…	FREN 115,…	3	15036	Lecture	Registered	Web Registered	In-Person On
Intro Criminal Justic…	CRJU 102,…	3	1794	Lecture	Registered	Wait List	Distance Lea

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 16

Panels ▼ — Submit

➤ If a class is waitlisted, you can see your spot on the waitlist by going to the Schedule and Options tab and then by clicking Schedule Details. You will need to click the arrow beside the waitlisted course to expand the information to see your option position.

Student • Registration • Select a Term • Register for Classes

Register for Classes

| Find Classes | Enter CRNs | Plans | Schedule and Options |

Summary
Term: Fall 2022 Semester

Title	Details	Hours	CRN	Schedule Typ	Grade Mode	Level	Date	Status	Instructional Methods	
European History to …	HIST 101, …	3	106…	Lecture	Standard	Undergrad…	06/20/2022	Registered	In-Person On-Campus	
French For Communi…	FREN 115, …	3	150…	Lecture	Standard	Undergrad…	06/20/2022	Registered	In-Person On-Campus	
Intro Criminal Justice …	CRJU 102, …	3	1794	Lecture	Standard	Undergrad…	06/20/2022	Registered	Distance Learning-Not Synced	
Intro to Financial Acc…	ACCT 120, …	0	157…	Lecture	Standard	Undergrad…	06/20/2022	Waitlisted	In-Person On-Campus	

Records: 4

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 16

Schedule | **Schedule Details**

Class Schedule for Fall 2022 Semester

09/07/2022 – 12/23/2022 S M T W T F S - Type: WebCT Location: None Building: None Room: None
No specified Instructor
CRN: 1794

▼ Intro to Financial Accounting | Accounting 120 Section 089 | Class Begin: 09/07/2022 | Class End: 12/23/2022   Waitlisted

09/07/2022 – 12/23/2022 S **M** T W T F S   08:00 AM - 09:00 AM Type: Class Location: None Building: None Room: None
Instructor: Bishop, Lorinda (Primary)
Cullum, Missie
Driggers, Kristen
Harris, Chantal
CRN: 15784
Message: Wait List | Hours: 0 | Level: Undergraduate | Campus: Bronx | Schedule Type: Lecture | Instructional Method: In-Person On-Campus | Grade Mode: Standard | Waitlist Position: 4 | Notification Expires: None

Panels ▼ — Submit